



**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, February 9, 2021, 9:30 a.m.
Open Session, Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Sue Margolis, Carl Randazzo, Cash Achrekar, Andre Torng, Elsie Addington, Manuel Armendariz, Neda Ardani, Azar Asgari, Reza Bastani, Brian Gilmore, Diane Casey

Directors Absent: None

Staff Present: Jeff Parker, CEO; Siobhan Foster, COO; Robbie Doncost, Ernesto Munoz, Pamela Bashline, Eileen Paulin, Grant Schultz and Cheryl Silva

Others Present: VMS: Juanita Skillman, Norman Kahn

1. Call Meeting to Order/Establish Quorum

President Margolis called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present. The virtual meeting was recorded.

3. Approval of Agenda

Hearing no changes, the agenda was approved without objection.

4. Approval of Minutes

a. January 12, 2021 – Regular Open Meeting

Hearing no changes, the minutes of January 12, 2021, was approved without objection.

5. Report of the Chair

President Margolis commented that the efficiency of operations and customer service has been a priority for the board. COVID-19 and the malware slowed down

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 2 of 14

operations. The board is trying to keep staff and residents safe and cannot open the community center at this time. United assessments did not go up even though expenses went up due saved expenses due to the pandemic.

6. Open Forum

Eileen Paulin read the member comments received.

Members made comments regarding the following:

- A Member requested additional carport care due to foliage droppings.
- A Member complained about the noise by construction work in the unit above his unit.

7. Responses to Open Forum Speakers

Director Achrekar reviewed responses to member comments from the last board meeting.

- Residents should call Resident Services regarding the laundry room.
- A contractor would need to be contracted to install a ramp at laundry room 42.
- The staff gave an apology regarding the financial mistake.
- The cost of insurance has increased for everyone in California. The board is looking into ways to cut costs.

Jeff Parker-CEO responded that the carports are cleaned three times a year. Staff will check with Compliance and Security regarding the noise complaint.

President Margolis commented please call Resident Services if you would like your carport cleaned.

8. Update from VMS – Juanita Skillman

VMS Director Skillman gave a report from the VMS Board. She commented that the VMS Board is looking into employee compensation and retention.

Director Torng commented about worker's compensation and productivity.

Jeff Parker-CEO commented about worker's compensation rules and regulations.

9. CEO Report

CEO Jeff Parker and COO Siobhan Foster reported on the following subjects:

- COVID-19 Update. Orange County Health Care Agency (OCHCA) reported that number are going down. Under 1,000 new confirmed COVID-19 cases were reported. The hospitalization and IUC beds rate have decreased with 331 COVID cases in ICU. Orange County is in the purple tier which is the most restrictive tier. 39% cases per 100. Need to get down to 8% to go into the next tier.
- Update on COVID-19 vaccines. This weekend was the third round of vaccinations. We have vaccinated over 7,600 residents of ages 65 and older which is a great accomplishment. Another round of vaccinations will occur this Friday and Saturday. Using the Code Red System to contact residents about

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 3 of 14

- vaccinations.
- Monday is President's Day Holiday and the holiday schedule is listed on the website.
 - The next New Resident Orientation will be held on Wednesday March 10, 2021.
 - New schedule for coin exchange is Thursday 8-12 United 1st & 3rd Thursday at Clubhouse 3.
 - Tennis Center will be open during vaccinations, residents must park across the street at Clubhouse 2 and walk across the street.
 - New pool hours are listed on the website and reservation are required.
 - Next free Bulky Item pickup is Saturday, February 20, 2021.

10. Consent Calendar

10a. Approve a Resolution to Update the United Committee Appointments

Resolution 01-21-08

United Laguna Woods Mutual Committee Appointments

RESOLVED, February 9, 2021, that the following persons are hereby appointed to serve the Corporation in the following capacities:

Architectural Control and Standards Committee

Brian Gilmore, Chair

Carl Randazzo

Elsie Addington

Neda Ardani

Andre Torng

Reza Bastani

Non-Voting Advisors: Michael Mehraïn, Walt Ridley, Juanita Skillman

Communications Committee

Neda Ardani, Chair

Elsie Addington

Cash Achrekar

Finance Committee

Azar Asgari, Chair

Sue Margolis

Carl Randazzo

Andre Torng

Diane Casey

~~Brian Gilmore~~

Advisor: Dick Rader

Governing Documents Review Committee

Elsie Addington, Chair

Sue Margolis

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 4 of 14

~~Diane Casey~~
~~Manuel Armendariz~~
Reza Bastani
Advisor: Dick Rader, ~~Juanita Skillman, Bevan Strom, Mary Stone~~

Landscape Committee

Andre Torng, Chair
Brian Gilmore
Neda Ardani
Advisors: Theresa Frost, Mike Peters, Annie Zipkin,

Maintenance and Construction Committee

Carl Randazzo, Chair
Reza Bastani
Brian Gilmore
~~Diane Casey~~
~~Elsie Addington~~
Non-voting Advisor: Ken Deppe, Walter Ridley

Members Hearing Committee

Cash Achrekar, Chair
Elsie Addington
Reza Bastani

New Resident Orientation

Per Rotation List

Resident Advisory Committee

Per Rotation List
~~Reza Bastani, Chair~~
~~Cash Achrekar~~
~~Anthony Liberatore~~
~~Manuel Armendariz~~
~~Non-voting Advisors: Kay Anderson, Nancy Lannon, Barbara Siry~~

RESOLVE FURTHER that all directors are considered alternate members of each committee "Alternate." Each Alternate may serve as a substitute for another director that is unable to attend a meeting ("Substitute"). Committee Member Alternates cannot substitute for more than two (2) consecutive meetings. This will allow any director to ask any other director to sit in their stead during a temporary absence or unavailability. Of course, we can modify this and structure this any way the Board feels is best. However, the concept is that the Board, in advance, will approve any director sitting on a committee on a temporary basis when necessary to fill in for another director.

RESOLVED FURTHER Resolution 01-21-05, adopted January 12, 2021, is hereby superseded and canceled.

RESOLVED FURTHER the officers and agents of this Corporation are

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 5 of 14

hereby authorized, on behalf of the Corporation, to carry out this resolution.

Resolution 01-21-09
Golden Rain Foundation Committee Appointments

RESOLVED, February 9, 2021, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, adopted September 29, 2014, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

Business Planning Committee

Sue Margolis
Manuel Armendariz
Brian Gilmore, Alternate

GRF Strategic Planning Committee

Sue Margolis
Andre Torng
Cash Achrekar, Alternate
~~Brian Gilmore, Alternate~~

Customer Experience Subcommittee

Andre Torng (United)

Facilities Ad Hoc Committee

Carl Randazzo (United)

GRF Community Activities Committee

Elsie Addington
Andre Torng
Cash Achrekar, Alternate

GRF Finance

Azar Asgari
Carl Randazzo
Diane Casey, Alternate
~~Manuel Armendariz, Alternate~~

GRF Landscape Committee

Andre Torng
Manuel Armendariz
Azar Asgari, Alternate

GRF Maintenance & Construction

Carl Randazzo
Brian Gilmore
Reza Bastani, Alternate

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 6 of 14

Clubhouse 1 Renovation Ad Hoc Committee

Manuel Armendariz
Carl Randazzo
Sue Margolis, Alternate

GRF Media and Communications Committee

Neda Ardani
Elsie Addington
Cash Achrekar, Alternate

GRF Mobility and Vehicles Committee

Elsie Addington
Reza Bastani
Neda Ardani, Alternate

GRF Security and Community Access

Manuel Armendariz
Reza Bastani
Andre Torng, Alternate

Disaster Preparedness Task Force

Diane Casey
Cash Achrekar
~~Andre Torng~~
Reza Bastani, Alternate

Laguna Woods Village Traffic Hearings

Neda Ardani
Elsie Addington, Alternate

Town Hall Meetings

As Needed

Budget Ad Hoc Committee

Sue Margolis
~~Brian Gilmore~~
Azar Asgari
Diane Casey
~~Manuel Armendariz~~

Insurance Ad Hoc Committee

Sue Margolis, Chair
Cash Achrekar
Non-Voting Advisors: Diane Fortner

Purchasing Ad Hoc Committee

Carl Randazzo
Aza Asgari

Software Ad Hoc Committee

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 7 of 14

Andre Tornig
Sue Margolis

Service Improvement Ad Hoc Committee

Andre Tornig

Investment Ad Hoc Committee

Diane Casey

RESOLVED FURTHER, that Resolution 01-21-06, adopted January 12, 2021, is hereby superseded and cancelled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

- 10b.** The Treasurer reviewed the financials and requested this item be removed because the results could not be ratified.
- 10c. RECOMMENDATION FROM THE UNITED FINANCE COMMITTEE:**
(1) Approve a Resolution for Recording of Lien against Member ID# 947-413-50

RESOLUTION 01-21-10
RECORDING OF A LIEN

WHEREAS, Member ID 947-413-50; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, February 9, 2021, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-413-50 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- 10d.** Accept the Review of the United Sub-Leasing and Transfer of Trust Documents Approved in January, 2021 and such review is hereby ratified

Hearing no objection, the amended Consent Calendar was approved by unanimous consent.

11. Unfinished Business

- 11a.** Entertain a Motion to Approve a Resolution for a Sublease Policy and Qualifiers for Subleasing Manors (**DECEMBER initial notification. 28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied**)

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 8 of 14

RESOLUTION 01-20-11

Sublease Policy and Application Packet Qualifiers for Subleasing Manors

WHEREAS, pursuant to its governing documents, the Board of Directors has the power and authority to adopt reasonable operating rules; and

WHEREAS; Assembly Bill 3182 becomes effective January 1, 2021 and United is prepared to comport with legislation which eliminates all “unreasonable restrictions” on rentals within the community; and

WHEREAS, that Assembly Bill 3182 dictates that United Laguna Woods Mutual must change the minimum rental period from 90 days to 30 days; the maximum number of units that are allowed to be rental units from 20% (1,265 units) to 25% (1,581); and that United Laguna Woods Mutual cannot require members occupy the unit prior to subleasing can no longer restrict a member from subleasing his unit for one year from the date of purchase;

NOW THEREFORE, BE IT RESOLVED, February 9, 2021, that the Board of Directors hereby amends the Sublease Policy and Qualifiers for Subletting Manors in order to comport with Assembly Bill 3182.

RESOLVED FURTHER, that Resolution 01-13-50 adopted March 20, 2013, ~~Resolution 01-16-87 adopted August 9, 2016, and Resolution 01-17-92 adopted August 8, 2017~~ are hereby superseded, and canceled and replaced with this resolution that includes Exhibit A, Qualifiers for Subleasing Units; and

RESOLVED FURTHER, Resolution 01-10-222, adopted October 22, 2010, is hereby canceled; and

RESOLVED FURTHER, Resolution 01-17-92, adopted August 8, 2017, is hereby canceled; and

RESOLVED FURTHER, Resolution 01-16-87, adopted August 9, 2016, is canceled and eliminates the restriction of a member from subleasing a unit for one year from date of purchase; and

RESOLVED FURTHER, Resolution 01-96-33, adopted March 12, 1996, is hereby canceled, since it is no longer applicable; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Exhibit A
QUALIFIERS FOR SUBLEASING UNITS
Resolution 01-21-11; February 9, 2021

1. A cap on the number of units that may be subleased at any one time in United’s development equal to twenty five percent (25%) or 1,581 of the total units; and

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 9 of 14

2. A prohibition on subleases shorter in duration than thirty (30) days and no longer than twelve (12) months, subject to renewal; and
3. A prohibition on any member owning more than one membership/unit in United, and/or being identified as the "member" under more than one Occupancy Agreement, at any one time, except as provided for and subject to certain conditions under United's Interim Dual Ownership Agreement (as provided in Resolutions U-02-164, 01-10-222 and 01-03-147), including but not limited to the requirements that (i) a member may not sublease a unit listed for sale during any permitted period of dual ownership, (ii) the member must reasonably proceed to sell the unit listed for sale within six (6) months from the member's signing of the Interim Dual Ownership Agreement, (iii) the Board is prohibited from approving any individual member's request for an Interim Dual Ownership Agreement more frequently than one (1) time in any two (2) year period and (iv) with respect to dual ownership, both trustees and beneficiaries under any trust having any ownership interest in a unit/membership shall be considered a member with respect to such unit/membership; and
4. The requirement that no member may sublease his/her unit if delinquent in carrying charges or assessments at the time of the proposed/intended sublease, except with Board approval and subject to an assignment of rents (as set forth in Resolutions U-91-73 and U-01-10); and
5. The requirement that all sublessees meet the age requirements for occupancy and residency as required and established under United's governing documents and California Civil Code Section 51.3 (and any successor statute); and
6. The requirement that members and/or sublessees provide to United, as set forth in United's governing documents and pursuant to yearly renewal requirement

obligations, the following information with respect to each sublessee of the member's unit, on such form(s) as United may prescribe from time to time: full name; age and birth date; statistical information; identity verification; written agreement to comply with United's governing documents; telephone number; and other information and documentation required by United under its Application for Permit to Lease Premises and any related documents; and

7. The requirement that the member pay certain fees related to the sublease of the member's unit, including without limitation fees related to lease permits processing; lease permits, lease permit extensions, lease permit renewals, secured deposits of third-party charges and application costs; and
8. The requirement that the member transfer his/her rights to use the common areas, facilities and amenities of United's development to the member's sublessee, and that the member and his/her sublessee comply with any and all prohibitions and/or restrictions established by Golden Rain Foundation ("GRF") with respect to the use of GRF's common amenities and facilities; and
9. The requirement that sublessees of a member's unit must, at all times, comply with all of the provisions of United's governing documents applicable to the residency, occupancy and use of units and United's development; and

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page **10** of **14**

10. The right of United to levy fines and impose discipline against a member for the violation of United's governing documents by the member's sublessee, and/or, to the extent permitted by United's Bylaws and applicable laws, to impose discipline against the sublessee for such violation; and
11. A non-exclusive grant to United of the member's rights to enforce United's governing documents against the member's sublessee if the member fails to gain the sublessee's compliance, including but not limited to the ability of United to evict the sublessee under an unlawful detainer action; and
12. An assignment of rents in favor of United in the event the member is delinquent in the payment of their carrying charges and/or assessments, as provided in United's Occupancy Agreement, and the requirement that the sublessee pay his/her rent payments to United upon United's notice and demand of such assignment; and
13. The requirement that the member be financially liable to United for any damage within the member's unit or other portions of United's development caused by the sublessee; and
14. The requirement that the member be the responsible party to obtain any required approval from United for any and all proposed alterations, additions, improvements and modifications to the member's unit; and
15. The requirement that only a member of United named under an Occupancy Agreement has the right to sublease their entire unit; partial sublease of unit is prohibited.

DECEMBER Initial notification. 28-day notification for members review and comment to comply with Civil Code Section 4360 has been satisfied.

Pamela Bashline gave an update on the changes to the resolution.

Director Addington made a motion to approve a resolution for a Sublease Policy and Qualifiers for Subleasing Manors with corrections. The motion was seconded by Director Armendariz.

President Margolis did a roll-call vote and the motion passed by unanimous consent.

12. New Business

- 12a.** Entertain a Motion to Approve a Village Permit-less Manor Alterations Pilot Run

RESOLUTION 01-21-12 **COMPONENT REPLACEMENT PERMIT-LESS ALTERATION POLICY**

WHEREAS, the Architectural Controls and Standard Committee recognized the need to provide a more streamlined approach to some of the shareholder alterations that are like for like replacements of existing components; and

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 11 of 14

WHEREAS, the purpose of the Permit-less Component Replacement Permit-less Alteration Policy is to allow the shareholder to submit a notification form (with waiver) that instantaneously notifies Manor Alterations of the like for like replacement of existing alteration components without the need of a mutual consent burden; and

WHEREAS, this policy will be effective for a trial period of six (6) months from the date of Board approval and will be evaluated after four months, for its usefulness.

NOW THEREFORE, BE IT RESOLVED, on **February 9**, 2021, the Board of Directors hereby approves the Component Replacement Permit-less Alterations Policy as attached to these minutes; and

RESOLVED FURTHER, that this policy will be evaluated in July 2021, to determine if the policy will remain in effect or be rescinded;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

RESOLUTION 01-21-13
SIX-MONTH VARIANCE MORATORIUM

WHEREAS, the Architectural Controls and Standard Committee recognizes Manor Alterations (a division of VMS, Inc. which represents the United Laguna Woods Mutual), is obligated to process variance requests to the United ACSC Committee for review and potential approval; and

WHEREAS, the purpose of the temporary Variance Moratorium is to allow sufficient relief to Manor Alterations to train new staff and better manage the current shareholder permit applications currently submitted to Manor Alterations; and

WHEREAS, this resolution would expire six (6) months after Board approval;

NOW THEREFORE, BE IT RESOLVED, on **February 9**, 2021, the Board of Directors hereby authorizes moratorium on all variance requests, effective **March 9, 2021** and for a six (6) month time period;

RESOLVED FURTHER, that Manor Alterations will inform manor owners, as they inquire to the potential of a variance request, of the temporary hold on variances and the pending expiration date of this Moratorium.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Gilmore gave an update on this report and the changes he recommends.

Director Gilmore made a motion to approve a resolution component replacement permit-less alteration policy and six-month variance moratorium. Director Randazzo seconded the motion.

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page **12** of **14**

Discussion ensued among the directors.

President Margolis called for the vote and the motion passed by a vote of 10-0-1 (Director Armendariz abstained)

12b. Temporary Discontinuance of the Resident Advisory Committee (oral report)

President Margolis commented that the Resident Advisory Committee will be handled by directors on a rotation basis to answer questions that come up from residents.

13. Committee Reports

13a. Report of the Finance Committee / Financial Report – Director Asgari showed a presentation on the Treasurer’s Report and reviewed the resale and lease reports. The committee met on January 26, 2021; next meeting will be March 30, 2021, 1:30 p.m. as a virtual meeting.

13b. Report of the Architectural Control and Standards Committee – Director Gilmore. The committee met on February 2, 2021; next meeting February 18, 2021, at 9:30 a.m. as a virtual meeting.

13c. Report of Member Hearings Committee – Director Achrekar gave a report from Member Hearings. The committee met on January 28, 2021; next meeting February 25, 2021, at 9:00 a.m. as a virtual meeting.

13d. Report of the Governing Documents Review Committee – Director Addington gave a report from the last Committee meeting. The committee met on January 21, 2021; next meeting will be February 18, 2021, 1:30 p.m. as a virtual meeting.

13e. Report of the Landscape Committee – Director Torng gave a report from the last Committee meeting. The committee met on December 10, 2020; next meeting will be February 11, 2021, at 9:30 a.m. as a virtual meeting.

13f. Report of the Maintenance & Construction Committee – Director Randazzo gave a report from the last committee meeting. The committee met on December 18, 2020; next meeting February 24, 2021, at 9:30 a.m. as a virtual meeting.

13g. Report of the Communication Committee – Director Ardani. The next committee meeting TBA. Director Ardani showed a slide regarding the Resident Advisory Committee showing the emails of the directors that can be contacted when residents have questions regarding resident issues.

14. GRF Committee Highlights

14a. Report of the GRF Finance Committee – Director Asgari gave highlights from the last committee meeting. The committee met in closed session on January 15, 2021; next meeting will be February 17, 2021, 1:30 p.m. as a virtual meeting.

14b. Report of the GRF Strategic Planning Committee – Director Torng gave highlights

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page **13** of **14**

from the last committee meeting. The committee met on December 30, 2020; next meeting TBA. The Customer Service Subcommittee met to set goals to make this community a better place.

14c. Report of the Community Activities Committee – Director Addington gave highlights from the last committee meeting. The committee met on January 14, 2021; next meeting February 11, 2021, 1:30 p.m. as a virtual meeting.

14d. Report of the GRF Landscape Committee – Director Tornig. The committee met on November 30, 2020; next meeting February 10, 2021, at 1:30 p.m. as a virtual meeting.

14e. Report of the GRF Maintenance & Construction Committee – Director Randazzo gave highlights from the last committee meeting. The committee met on December 9, 2020; next meeting will be February 10, 2021, 9:30 a.m. as a virtual meeting.

(1) Clubhouse 1 Renovation Ad Hoc Committee—Director Randazzo. The committee met on September 2, 2020; next meeting TBA.

14f. Report of the Media and Communications Committee – Director Ardani gave highlights from the last committee meeting. The committee met on January 18, 2021; next meeting will be February 22, 2021, 1:30 p.m. as a virtual meeting.

14g. Report of the Mobility and Vehicles Committee – Director Addington gave highlights from the last committee meeting. The committee on February 3, 2021; next meeting will be April 7, 2021, 1:30 p.m. as a virtual meeting.

14h. Report of the Security and Community Access Committee – Director Armendariz. The committee met on December 28, 2020; next meeting February 22, 2021, at 1:30 p.m. as a virtual meeting.

14i. Report of the Laguna Woods Village Traffic Hearings – Director Ardani. The hearings were held virtually on January 20, 2021; next hearings February 17, 2021, at 9:00 a.m. as a virtual meeting.

14j. Report of the Disaster Preparedness Task Force – Director Achrekar. The Task Force met virtually on January 26, 2021; next meeting March 30, 2021, at 9:30 a.m. as a virtual meeting.

14k. Report of the Insurance Ad Hoc Committee – Director Achrekar. The Committee met on January 7, 2021; next meeting February 18, 2021.

Director Asgari gave a presentation on Revenue & Expenses ending 12/31/2020.

15. Future Agenda Items—none

16. Director's Comments

- VMS Director Skillman thanked the members of the board volunteering their time helping with the vaccine distribution at Clubhouse 7.

United Laguna Woods Mutual
Regular Board Meeting
February 9, 2021
Page 14 of 14

- Director Randazzo commented that information should be sent to the residents about the change in protocol for the vaccine distribution this weekend.
- Director Asgari asked the President to make a schedule on who would like digital and/or hard copy agenda packets. In addition, the search engine on the website is not working.
- Director Armendariz put together a list of budget short-comings. He would like it cleaned up before the CFO leaves.
- Director Ardani commented about CodeRed notifications for vaccine distribution and asked what information will be published for the Resident Advisory service.

17. Recess - *At this time the Meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 11:15 a.m. into the Closed Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During the January 12, 2021, Regular Closed Session, the Board:

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) November 25, 2020 – Special Closed Meeting (Member Disciplinary Matters)

(b) December 8, 2020 – Regular Closed Session

(c) December 14, 2020 – Special Closed Meeting (Contractual Matters)

Discuss Member Disciplinary Matters

Discussed Personnel Matters

Discuss and Consider Contractual Matters

Discussed and Considered Litigation and Legal Matters

18. Adjourn

The meeting was adjourned at 1:53 p.m.

DocuSigned by:
Neda Ardani
33AA1B659E4B444...

Neda Ardani, Secretary of the Board
United Laguna Woods Mutual